



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
WEDNESDAY, FEBRUARY 15, 2017
STANDING PARKS AND RECREATION COMMITTEE REGULAR
MEETING 3:30 P.M.
Community Center
1601 Discovery Bay Boulevard, Discovery Bay, California
Website address: www.todb.ca.gov**

Parks and Recreation Standing Committee Board Members

*Chair Chris Steele
Vice-Chair Bill Pease*

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 3:30 P.M. – by Chair Steele
2. Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. APPROVED MINUTES

None

D. DISCUSSION ITEMS

1. Set Parks and Recreation Standing Committee meeting dates
 - Parks and Recreation Committee meeting scheduled for the third Wednesday of every other month beginning at 3:30 p.m.
2. Establish Bylaws for the Parks and Recreation Standing Committee
 - Parks and Recreation Committee Bylaws established
 - Parks and Recreation Standing Committee Chair and Vice-Chair established for 2017 – Chair Steele and Vice-Chair Pease
3. 2017 Aquatics Programming/Planning Review
There was discussion regarding the 2017 Aquatics Programming/Planning regarding safety, hiring a Swimming Pool Supervisor, recruiting plan for hiring a full service staff.
4. Community Garden Revitalization
There was discussion related to establishing a garden for the Community Center.
5. 2017 Calendar of Community Centers Review
There was discussion regarding the 2017 calendar for the large events. Comments made related to charging for events, law enforcement for parking and signage. Other groups renting the facility take care of the logistics (traffic, parking, and alcohol permit). There was discussion regarding a concession stand for Friday Night Movies in the Park and possibly a fundraising event for the River Otters.

Update regarding the Community Center Pool related to:

- Pool is compliant with Health Department Standards
- Shed installed this year for storage for the swim team and for the pool furniture
- ADA Chair purchased for the pool

6. Explore revenue for light and landscaping improvements
There was discussion regarding the deterioration of light poles and the need for replacement. Suggestion is to complete the Budget and have the Finance Committee work on the type of funding for lighting. There is also an issue with tracking specific items and part of the problem is the software that is used in the Finance Department.

General Manager stated to schedule a meeting with finance to obtain more efficient reporting and separating the Community Center costs.

The discussion continued regarding the lighting replacement and to establish a Master Plan once the Budget is complete.

7. Discuss Committee Calendar
The February 15th staff report from the regular board meeting agenda packet was provided related to the Parks and Recreation Calendar. There was discussion regarding those groups that were "Grandfathered" in and to eventually/sometime in the future, charge those groups for the use of the Community Center.

E. FUTURE DISCUSSION/AGENDA ITEMS

- River Otters to be self-sustaining by 2018 – complete their 501C
- Pet (Dog) adoption on a Saturday and to possibly use the Community Center or Cornell Park

There was discussion regarding the Dog Park at the Community Center and the possibilities of a Dog Park on the West Side of Town.

F. ADJOURNMENT

1. The meeting adjourned at 4:32 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 02-27-17

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